

11/2010

Name: _____
School: _____
Year: _____

1 – **Satisfactory** – consistently performed at a competent level
2 – **Not Satisfactory** – serious deficiencies exist in this area
N/A – **Not Applicable**

CARBON COUNTY SCHOOL DISTRICT NO.2
EVALUATION OF
BUS DRIVER

- | | | | |
|--|-------|-------|---------|
| 1. Operates vehicle in a safe and efficient manner at all times. | 1 ___ | 2 ___ | N/A ___ |
| 2. Obeys all traffic laws. | 1 ___ | 2 ___ | N/A ___ |
| 3. Observes all mandatory safety regulations for school busses. | 1 ___ | 2 ___ | N/A ___ |
| 4. Establishes and maintains a positive rapport with students. | 1 ___ | 2 ___ | N/A ___ |
| 5. Maintains discipline while students are on the bus. | 1 ___ | 2 ___ | N/A ___ |
| 6. Reports undisciplined students to principal in charge. | 1 ___ | 2 ___ | N/A ___ |
| 7. Keeps assigned bus clean. | 1 ___ | 2 ___ | N/A ___ |
| 8. Follows as rigidly as conditions will permit the regular time schedule. | 1 ___ | 2 ___ | N/A ___ |
| 9. Transports only authorized students and/or adults. | 1 ___ | 2 ___ | N/A ___ |
| 10. Exercises leadership involving safety of passengers when on activity and field trips. | 1 ___ | 2 ___ | N/A ___ |
| 11. Conduct a monthly evacuation drill in cooperation with the Head Bus Driver and report on form CCSD2-T2. | 1 ___ | 2 ___ | N/A ___ |
| 12. Performs daily inspection of bus before operation each morning and before any activity or field trip and reports it to the Head Bus Driver on form CCSD2-T1. | 1 ___ | 2 ___ | N/A ___ |
| 13. Notifies Head Bus Driver in case of any mechanical failure or lateness. | 1 ___ | 2 ___ | N/A ___ |
| 14. Reports all accidents and completed required reports. | 1 ___ | 2 ___ | N/A ___ |
| 15. Performs such other duties as may be assigned from time to time. | 1 ___ | 2 ___ | N/A ___ |

Comments: _____

Each of the undersigned has reviewed this evaluation. Each understands that each item will become part of the personnel record. It is further understood that refusal to sign does not prevent the inclusion of this document in the personnel file.

Date: _____

Signature of Bus Driver

Signature of Supervisor