

**MONTHLY**  
**FIRE / SAFETY DRILL or LOCKDOWN**  
**REPORT**

\_\_\_\_\_  
**Name of School**

**Type of Drill:** (check one)

\_\_\_\_\_ **Fire Drill**

\_\_\_\_\_ **Safety Drill**

\_\_\_\_\_ **Lockdown**

\_\_\_\_\_ **Lockdown-dogs** \_\_\_\_\_ **Lockout**

**Date:** \_\_\_\_\_

**Time:** \_\_\_\_\_

**Time taken to complete the process:** \_\_\_\_\_

**Any concerns/comments from drill:**

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
**Principal's Signature**

**Copy Faxed to Superintendent's Office on:** \_\_\_\_\_

**Date**