

**CCSD#2 COACHES EVALUATION FORM**

**Coach:** \_\_\_\_\_ **Sport:** \_\_\_\_\_ **Year:** \_\_\_\_\_

**Evaluator:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Please rate yourself in the coach column on each of the following items.

- 4 Area of Strength
- 3 Satisfactory Performance
- 2 Needs Improvement
- 1 Poor Performance Area
- NA Not Applicable

**Coach**    **Evaluator**

***Relationship with Coaches***

- |       |       |   |
|-------|-------|---|
| _____ | _____ | 1. Respects and supports coaches in his/her own sport                                       |
| _____ | _____ | 2. Respects and supports coaches in other sports  |
| _____ | _____ | 3. Communicates with coaching staff / Administration regarding potential / current problems |
| _____ | _____ | 4. Knows and understands the role of fellow coaches   |

*Comments from Evaluator:* \_\_\_\_\_

\_\_\_\_\_

**Coach**    **Evaluator**

***Coaching Performance***

- |       |       |  |
|-------|-------|--|
| _____ | _____ | 1. Has sport specific knowledge and training for their sport                             |
| _____ | _____ | 2. Sets appropriate example at all times with student athletes                           |
| _____ | _____ | 3. Organizes and prepares for practices  |
| _____ | _____ | 4. Has knowledge of WHSAA and CCSD#2 Athletic policies and Guidelines                    |
| _____ | _____ | 5. Maintains current knowledge of sport rule changes                                     |
| _____ | _____ | 6. Works towards professional development and training                                   |
| _____ | _____ | 7. Maintains appropriate athletic dress for practices and games                          |
| _____ | _____ | 8. Maintains appropriate conduct at games towards officials                              |
| _____ | _____ | 9. Maintains appropriate conduct at games towards fans                                   |
| _____ | _____ | 10. Maintains appropriate sideline conduct with players and staff at practices and games |
| _____ | _____ | 11. Displays leadership skills and mentors athletes & Assistant Coaches                  |
| _____ | _____ | 12. Instill an appropriate competitive spirit  |
| _____ | _____ | 13. Instills within the players a desire to improve                                      |

*Comments from Evaluator:* \_\_\_\_\_

\_\_\_\_\_

**Coach    Evaluator**

**Personal and Professional Qualities**

- |       |       |  |
|-------|-------|--|
| _____ | _____ | 1. Stresses that a student athlete's physical and emotional well-being comes before winning    |
| _____ | _____ | 2. Recognizes the role of athletics in the development of students' life skills                |
| _____ | _____ | 3. Displays vitality and enthusiasm  |
| _____ | _____ | 4. Adapts to change when obstacles arise (in practices/games)                                  |
| _____ | _____ | 5. Accepts and benefits from constructive criticism  |
| _____ | _____ | 6. Maintains all required certifications   |
| _____ | _____ | 7. Uses language appropriately to effectively encourage a positive attitude                    |
| _____ | _____ | 8. Promotes attitude of hard work, pursuit of goals, positive attitude, and good sportsmanship |
| _____ | _____ | 9. Is prompt to all practices, games, and required meetings                                    |

Comments from Evaluator: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Relationship with Others  
(players, parents and staff)**

**Coach    Evaluator**

- |       |       |   |
|-------|-------|---|
| _____ | _____ | 1. Exhibits a positive attitude with players                                      |
| _____ | _____ | 2. Maintains a positive relationship with parents                                 |
| _____ | _____ | 3. Encourages and supports all sports in the athletic program                     |
| _____ | _____ | 4. Promotes and encourages participation in the athletic program                  |
| _____ | _____ | 5. Demonstrates interest in classroom efforts and other school-related activities |
| _____ | _____ | 6. Works effectively and communicates with athlete's teachers/advisors            |

Comments from Evaluator: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Coach**    **Evaluator**

**Administrative Responsibilities**

- |       |       |  |
|-------|-------|--|
| _____ | _____ | 1. Supervises athletics and facilities at all times from beginning of practice/games until ALL athletes are picked up or excused |
| _____ | _____ | 2. Assists the Activities Coordinator in scheduling (as requested)   |
| _____ | _____ | 3. Assists the Activities Coordinator in purchasing equipment, supplies, and uniforms  |
| _____ | _____ | 4. Submitted all necessary forms to the Activities Coordinator or Head Coach in a timely manner                                  |
| _____ | _____ | 5. Ensures all players submit an athletic physical and all other required forms and keeps a copy                                 |
| _____ | _____ | 6. Attends all rules meetings and coaches meetings   |
| _____ | _____ | 7. Reports and maintains scores to appropriate press and WHSAA   |
| _____ | _____ | 8. Submits end of season reports (including individual records set) to Activities Coordinator                                    |
| _____ | _____ | 9. Accepts and implements athletic department decisions and policies   |

*Comments from Evaluator:* \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Coach**    **Evaluator**

**Equipment & Facilities Maintenance**

- |       |       |   |
|-------|-------|---|
| _____ | _____ | 1. Secures facilities and equipment after games and practices   |
| _____ | _____ | 2. Maintains proper use and care of equipment   |
| _____ | _____ | 3. Collects and accounts for all equipment, supplies, and uniforms at the end of season, completes an inventory, and properly stores them |

*Comments from Evaluator:* \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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**For Coach:**

List 3 things to improve upon:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

List 3 things that you feel you did well this season:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

List 2 individual goals for next season:

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_

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***To be completed by assistant coaches only***

Comments about respective Head Coach: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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***Overall Comments from Head Coach (if evaluating an Assistant Coach) or  
Overall Comments from Activities Coordinator (if evaluating a Head Coach)***

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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**STATUS (To be completed by Activities Coordinator)**

- \_\_\_\_\_ Continue coaching
- \_\_\_\_\_ Probationary\*
- \_\_\_\_\_ Not recommended to continue coaching

*\*An action plan must be developed if coach continues on a Probationary status by the Activities Coordinator/Head Coach*

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*By signing this form, I acknowledge that I have seen and discussed this evaluation with the evaluator. Within 7 calendar days, I will submit additional written comments if I desire.*

\_\_\_\_\_  
Coach Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Evaluator Signature

\_\_\_\_\_  
Date